

**Rochelle Park Board of Education
Executive Session 6:00 P.M.
Executive Session/Hearing 6:30 P.M.
Regular Meeting-7:30 P.M.
August 13, 2015**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Mark Scully, Vice President		
Mrs. Shirley Abraham		
Mr. Sam Allos		
Mrs. Arlene Buyck		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Robert J Esposito, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr. Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum, Instruction, & Special Projects
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

- IV. Executive Session with Board Attorney**
- V. Executive Session increment withholding hearing**
- VI. Superintendent’s Report**
- VII. Principal’s Report**

VIII. Public Questions on the Resolution’s and Open Public Forum (Any Item)

During this portion of the meeting, the residents are invited to address the Board regarding not only agenda items, but on any questions, comments, or concerns that may be in respect to the operation of the district.

Motion by _____, seconded by _____, to open public comment at _____pm.

Roll Call

MS SA SA AB ML DL JE

Motion by _____, seconded by _____, to close public comment at _____pm.

Roll Call

MS SA SA AB ML DL JE

MS SA SA AB ML DL JE

IX. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R5

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

July 9, 2015 Regular Meeting & Executive Session

Motion by _____, second by _____,

Roll Call

MS SA SA AB ML DL JE

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R2. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of July 2015 for the Rochelle Park School District.

Fire Drill July 7, 2015

Security Drill July 29, 2015

Motion by _____, second by _____,

Roll Call

MS SA SA AB ML DL JE

POLICY #0130 BYLAWS & POLICIES

R3. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a second reading and adoption of the following Policy

#1110- Organizational Chart

Motion by _____seconded by _____

Roll Call

MS SA SA AB ML DL JE

CONTRACTS

R4. RESOLVED: that the Board of Education upon recommendation of the Superintendent enters into a sidebar agreement with the RPEA for the 2015-2016 school year dated August 13, 2015, as per attached .

Motion by _____seconded by _____

Roll Call

MS SA SA AB ML DL JE

R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the disposal of outdated/obsolete equipment by means of recycling, per the attached list.

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

PERSONNEL RESOLUTIONS P1-P12

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P1. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following list of substitutes for the positions named for the 2015-2016 school year at a rate of \$10.05 per hour.

Marcelle Allos- Substitute Cafeteria/Playground Aide & Substitute Classroom Aide
Susanne Antista*- Substitute Cafeteria/Playground Aide & Substitute Classroom Aide,
Substitute Secretary
Vilma Barrios- Substitute Classroom Aide
Antoinette Borelli- Substitute Classroom Aide
Lorraine Cuomo- Substitute Secretary
Jennifer Cuomo- Substitute Cafeteria/Playground Aide & Substitute Classroom Aide, Substitute
Secretary
Jessica DeFalco- Substitute Cafeteria/Playground Aide & Substitute Classroom Aide
Alice Diramondo- Substitute Cafeteria/Playground Aide
Lorraine Jakubik- Substitute Classroom Aide
Phyllis Mocera- Substitute Classroom Aide

* indicates new Substitutes

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2015-2016 school year at a rate of \$85.00 per day:

Josephine Cronin	Rita Matzelewski
Kelly Collova	Mary Monnachio
George Gan	Barbara Sanborn
Jean Grater	Elyce Shean
Ben Gordon	Mary Ellen Senese
Lauren Hemmerling	Raymond Soff, Jr.
Stephen Hubner	Fibi Riyad
Peggy Iurato	Michael Rosenblum
Lori Ann Lala	Tracy Wells
Jay Locquiao*	

* indicates new Substitutes

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following list of substitute school nurses for the 2015-2016 school year at a rate of \$120.00 per day.

Mary Monnachio

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

POLICY#4415 SUBSTITUTE WAGES

P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following substitute teacher pay schedule for the 2015-2016 school year.

\$85.00 per day
\$92.50 per day after 20 consecutive days of substituting in the same position.

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

P5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following substitute school nurse pay schedule for the 2015-2016 school year:

\$120.00 per day

Motion by _____seconded by _____
Roll Call

MS SA SA AB ML DL JE

P6. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following rates for umpires for the 2016 Baseball/Softball season:

Baseball (1) Umpire \$81.00 Softball (1) \$75.00
(2) Umpires \$60.00 each

Motion by _____seconded by _____
Roll Call

MS SA SA AB ML DL JE

POLICY # 3240 PROFESSIONAL DEVELOPMENT

P7.RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the person named at the following workshop/conference:

Mrs. Hurd to attend "RAC 1&2 Summer Institute" in Clifton NJ on August 12, 2015 at no cost to the district for registration.

Mrs. Hurd to attend "SGO 2.1-On the Road to Ownership" in Teaneck NJ on August 5, 2015 at no cost to the district for registration.

Ellen Kobylarz to attend "Northern Regional Training Center Meeting- The Licensing code Amendments Regional Training Workshops Summer 2015" on August 10, 2015 in Morristown NJ at no cost to the district for registration.

Dr. Zoeller to attend "SGO 2.1-On the Road to Ownership" in Rockaway NJ on August 19, 2015 at no cost to the district for registration.

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

P8.RESOLVED: on the recommendation of the Superintendent that the Board of Education approve Mr. Brian Cannici as the Affirmative Action Officer for the 2015-2016 school year.

Motion by _____seconded by _____
Roll Call

MS SA SA AB ML DL JE

POLICY#4111- HIRING CERTIFIED PERSONNEL

***P9. RESOLVED, that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoint Laurel Hanczaryk to the position of Emergency Certification Associate Library/Media Specialist for the period of September 1, 2015 until June 30, 2016 on BA, Step 3 at a salary of \$47,060.00.**

Motion by _____seconded by _____
Roll Call

MS SA SA AB ML DL JE

***P10. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves summer work, curriculum revisions for Christine Raimondi, Steven Van Hassel, Angela Jacobus, and Lisa Fletcher not to exceed two days at their daily rate.**

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

P11. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves an amendment in salary for the following staff members to include the longevity listed below for the 2015-2016 school year:

Mrs. Lisa Fletcher \$1550.00
Mrs. Joan Gutkowski \$1950.00

Motion by _____ seconded by _____
Roll Call

MS SA AB TC ML DL JE

POLICY#3141 RESIGNATION

***P12. RESOLVED, that the Board of Education accept with regret, Sarah Powell’s resignation letter dated August 5, 2015 from the Rochelle Park School District effective October 5, 2015 unless an earlier date is mutually agreed upon. We wish her much luck and happiness in her future endeavors.**

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

FINANCE AND INSURANCE-RESOLUTIONS F1-F15
FINANCE AND INSURANCE-RESOLUTIONS

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. Approval of Cooperative Pricing Agreement – “that the Board authorize the Business Administrator to enter into a Cooperative Pricing Agreement with the Middlesex Regional Educational Services Commission for the purchase of goods and services for the 2015-2016 school year.”

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

F2. Approval of Resolution – “that the Board approved the following resolution:

BE IT RESOLVED by the Rochelle Park Board of Education that the Board authorizes the procurement of goods and services through the state agency for the 2015- 2016 school year as follows;

WHEREAS, Title 18A:18A-10 provides that the Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Rochelle Park Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rochelle Park Board of Education desires to authorize its purchasing agent for the 2014/2015 school year to make any and all purchases necessary to meet the needs of the school

district throughout the school year;

NOW, THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

<u>Vendor</u>	<u>State Contract #</u>	<u>MRESC #</u>	<u>Ed Data #</u>	<u>Item(s)/Service(s)</u>
CDW-G		13-14-04		Computer/Computer Supplies
Dell Marketing	A70256			Computer/Computer Supplies
Keyboard Consultants		14-15-10	6346	Computer Supplies
School Specialty			5849	Office/Classroom Supplies
Staples Advantage			SC7533	Office/Classroom Supplies
W.B. Mason		12-13-45		Office/Classroom Supplies
Promedia	A83083			Computer/Computer Supplies
Grainger	A79875			Custodial Supplies
Poland Spring	A83769			Office/Classroom Supplies
Atlantic Business	A51464			Office/Classroom Supplies
John A. Earl			3421	Custodial Supplies
Becker's School Supplies			5705	Office/Classroom Supplies
Combuston Service Corp.			X068	Boiler repair

Motion by _____ seconded by _____
 Roll Call

MS SA SA AB ML DL JE

F3. Approval of Purchases – “that the Board approve purchases in excess of bid threshold for State contract vendors as published by the Division of Purchasing.”

Motion by _____ seconded by _____
 Roll Call

MS SA SA AB ML DL JE

F4. Approval of Wire Transfers – “that the Board authorize the Business Administrator, or as an alternate, the Superintendent, to make wire transfers to/from all authorized accounts for the 2015/2016 school year.”

Motion by _____ seconded by _____
 Roll Call

MS SA SA AB ML DL JE

F5. Approval of Student Lunch Prices - "that the Board approve the following student breakfast and lunch prices for the 2015-2016 school year as established by Pomptonian Food Services:

Midland School Lunch	\$2.50
Faculty Lunch	\$3.00
Reduced Lunch	\$0.40
Midland School Breakfast	\$2.00
Midland School Reduced Breakfast	\$0.30
Midland School Faculty Breakfast	\$2.50

Motion by _____ seconded by _____
 Roll Call

MS SA SA AB ML DL JE

F6. Award of Bid - "that the Board approve the following list of Ed Data Cooperative Bids and the portion applicable to the Rochelle Park Board of Education."

CAROLINA BIOLOGICAL SUPPLY	99.70
ETA HAND2MIND	873.46
HENRY SCHEIN INC	322.42
KURTZ BROTHERS	86.40
LEVY'S, INC.	35.55
MEDCO SUPPLY DBA PATTERSON	38.09
NASCO	2,076.56
PASSON'S SPORTS/SPORTS SUPPLY	805.58
REALLY GOOD STUFF	186.38
SCHOOL HEALTH	373.10
SCHOOL SPECIALTY - ABILITATIONS	27,041.19
STAPLES CONTRACT & COMMERCIAL,	5,837.91
TEACHER'S DISCOVERY	17.86
W.B MASON CO. ,INC.	4,892.80
Grand Total	42,687.00

Motion by _____ seconded by _____
 Roll Call

MS SA SA AB ML DL JE

F7. RESOLVED: that the Rochelle Park Board of Education approve the June 2015 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 10 /Fund 11	\$1,187,469.53
B. Regular Bills – Fund 20	\$3,439.72
C. Capital Projects-Fund 30	\$380,907.90
D, Debt Service- Fund 40	\$ 0.00
E. Food Service- Fund 50	\$21,526.92
F. Enterprise- Fund 51	\$16,416.85
G. Capital Improvement Fund 12	\$0.00
TOTAL DISBURSEMENTS	\$1,609,760.92

Motion by _____seconded by _____
Roll Call

MS SA SA AB ML DL JE

F8. RESOLVED: that the Rochelle Park Board of Education approve the July 2015 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 10 /Fund 11	\$296,559.98
B. Regular Bills – Fund 20	\$0.00
C. Capital Projects-Fund 30	\$0.00
D, Debt Service- Fund 40	\$317,964.00
E. Food Service- Fund 50	\$0.00
F. Enterprise- Fund 51	\$0.00
G. Capital Improvement Fund 12	\$0.00
TOTAL DISBURSEMENTS	\$614,523.98

Motion by _____seconded by _____
Roll Call

MS SA SA AB ML DL JE

F9. RESOLVED, that the Rochelle Park Board of Education approves the June 2015 payroll in the amount of \$ 529,980.25.

Motion by _____seconded by _____
Roll Call

MS SA SA AB ML DL JE

F2. RESOLVED, that the Rochelle Park Board of Education approves the July 2015 payroll in the amount of \$ 108,298.60.

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

F11. RESOLVED, that the Rochelle Park Board of Education approves the August 2015 payroll in the amount of \$ 82,926.26.

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

F12. Resolution Increasing the Bid Threshold - Qualified Purchasing Agent – “that the Board approve the following resolution;

WHEREAS, Jennifer Pfohl, School Business Administrator, possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Rochelle Park Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Jennifer Pfohl to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

POLICY #6350 – CONTRACTS

F13. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Annual Contract between Bergen County Special Services School District and the Rochelle Park School District for the provision of Hospital Instruction for the 2015-2016 school year at the rate of \$62.00 per hour (not to exceed a maximum of ten hours in any given week), when services are required.

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

APPROVAL OF FINANCIAL REPORT FOR THE STUDENT ACTIVITY FUND

F14. **RESOLVED**, that the Rochelle Park Board of Education accept the Student Activity Fund Financial Report for the months of June & July 2015.

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE_

APPROVAL OF MIDLAND SCHOOL INTEGRATED PRESCHOOL PROGRAM AND TUITION RATES FOR THE 2015-2016 SCHOOL YEAR

F12. **RESOLVED**, that the Rochelle Park Board of Education approves the following Integrated Preschool Program programs and tuition rates for the school district for the 2015-2016 school year as follows:

In-District Students

Preschool Full Time - \$4,480.00 + \$20.00 registration fee \$4,500 annually

Preschool Part Time - \$2,880.00 + \$20.00 registration fee \$2,900 annually

Out-of-District Students

Preschool Full Time - \$5,480.00 + \$20.00 registration fee \$5,500 annually

Preschool Part Time - \$3,880.00 + \$20.00 registration fee \$3,900 annually

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

APPROVAL OF CONTINUATION OF LATCHKEY PROGRAM 2015-2016

F13. **RESOLVED**, that the Rochelle Park Board of Education approves the continuance of the Latchkey Program to commence on September 10, 2015 through June 23, 2016, to operate as an Enterprise Fund program of the Rochelle Park Board of Education from 2:47 p.m. – 6:00 p.m. daily, Monday – Friday when school is in session; to be operated in accordance with Rochelle Park Board of Education Policies and Rochelle Park Midland School rules and regulations, and in accordance with the New Jersey State Regulations governing “Latchkey” provisions.

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

F14. RESOLVED: that upon the recommendation of the Superintendent, the Board of Education approves the continuance of a Tuition based Preschool program for the 2015-2016 school year.

Motion by _____ seconded by _____
Roll Call

MS SA SA AB ML DL JE

F15. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
RP- Recreation	Back to School Dance-Gym	September 18, 2015	None
RP-Recreation	Assembly for Ragamuffin Parade Williams St Parking Lot	October 31, 2015	None
RP- Soccer	Large & Small Fields M-F 6PM-8PM Sat. 8-1- 3-7 Sun 12-6	August 15, 2015 through November 30, 2015 Exception:8/20/15 & 9/27/15	None
RP Knights of Columbus	Parking lot- for overflow	8/16/15	None
Midland School #1 PTA	See attached list	Sept. 10 th , 15 th , 17 th , 24 th and 25 th 2015	None

* All dates/times are subject to cancellation in the event of inclement weather by the Superintendent in consultation with the Board President or Vice President and the Finance and Buildings & Grounds Committee Member(s).

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

IX. Reports-Community Action Items

2015 Year

Committees	Chairperson	Co-Chairperson
Buildings & Grounds	Jay Esposito	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Maria Lauerman	Sam Allos, Jay Esposito
Curriculum, Instruction, and Assessment	Mark Scully	Maria Lauerman, Dimitria Leakas
Legislative and Policy	Shirley Abraham	Arlene Ciliento-Buyck, Jay Esposito
Personnel/Negotiations	Sam Allos	Maria Lauerman, Mark Scully
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Mr. Scully
Technology &	Dimitria Leakas	Maria Lauerman, Mark Scully

Community/Staff Relations		
Liaisons:		
NJSB	Arlene Ciliento-Buyck	
Joint Boards	Dimitria Leakas	
Bergen County School Boards	Shirley Abraham	
Municipality	Sam Allos	
Community	Mark Scully	

VIII. Open to the Public (Any Item)

X. Announcements

The next Regular Meeting will be held on Thursday, September 10, 2015 at 7:30 P.M. in the Media Center.

XI. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form with in a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.
 Roll Call

MS SA SA AB ML DL JE

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.
 Roll Call

MS SA SA AB ML DL JE

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.
 Roll Call

MS SA SA AB ML DL JE

XII. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XIII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.
Roll Call

MS SA SA AB ML DL JE